

# ***Medication Reconciliation***

## ***Accessing the recorded event***

### **Health Services Advisory Group**

#### **Accessing Recorded Event**

1. Open Internet Explorer
2. Type in <https://ifmcevents.webex.com> and hit enter
3. On the left side of the screen, click on Recorded Events
4. Locate the name of the event
5. Click on the View button
6. Enter information as prompted
7. To move the WebEx Player box from the center of the screen:
  - a. Left click and hold on the words 'WebEx Player' in the top left corner of the box.
  - b. Drag the box down to the bottom of the screen or to one of the corners.