

Hospital Workgroup Meeting (HoW)

January 12, 2006

MEETING OBJECTIVES

- Approve a HoW Mission, Vision, and Charter.
- Learn to motivate physician change by:
 - Engaging physicians in performance improvement (PI) initiatives.
 - Involving medical staff in data collection, analysis, and PI.
 - Overcoming barriers to medical staff involvement in PI.
 - Conducting peer-review activities.
- Provide information about current IPG activities.
- Determine causes for decreased validation scores.

MEETING EVALUATION

Directions

On a scale of **1–5**, with **1** being the lowest, worst, or least, and **5** being the highest, best, or most, rate the following statements by circling your response.

Rate the extent to which the meeting objectives were met:					
1. The meeting achieved the stated objectives.	1	2	3	4	5
Rate the extent to which you agree with the following statements:					
2. Discussions were focused on agenda items.	1	2	3	4	5
3. Participants were actively involved in discussions and decisions.	1	2	3	4	5
4. Provision was made for follow-up.	1	2	3	4	5
5. The venue met the needs of the group.	1	2	3	4	5
Rate the presentation materials:					
6. The presentation materials were professional in appearance.	1	2	3	4	5
7. The presentation materials were well organized.	1	2	3	4	5
8. The presentation materials were error free.	1	2	3	4	5
9. The handouts were appropriate and will be useful in my work situation.	1	2	3	4	5
Rate the effectiveness of the presentations:					
Motivating Physician Change					
10. The speaker demonstrated expertise and knowledge.	1	2	3	4	5
11. The content of the presentation was related to the objectives.	1	2	3	4	5
12. The teaching methods used were relevant.	1	2	3	4	5
13. The information provided will be useful in my work situation.	1	2	3	4	5

(Continued on reverse side)

Insight into Data Validation					
14. The speakers demonstrated expertise and knowledge.	1	2	3	4	5
15. The content of the presentation was related to the objectives.	1	2	3	4	5
16. The teaching methods used were relevant.	1	2	3	4	5
17. The information provided will be useful in my work situation.	1	2	3	4	5

Comments

What did you learn today that you will be able to take back to your organization and share?

Could this meeting have been improved? How?

What part of the meeting did you find most useful?

What part of the meeting did you find least useful?

Suggestions for future meetings/other remarks:
